



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, October 12, 2023  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President  
John Reyes, Board Secretary  
Susan Burch, Board Member  
Sean Hogan, Board Member  
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Jeremy Clarke, Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the October 12, 2023 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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5. Public Comment.

**SPECIAL ITEMS**

6. Presentation and possible approval of adding wrestling and cheerleading to the stipend list.



## **INFORMATION AND DISCUSSION:**

7. Jeremy Clarke, Elementary Principal
  - a. School Update.
    - i. October 10, 2023 – Fire Prevention Assembly
    - ii. October 12, 2023 – Parent Teacher Conference – Early Out for Students
    - iii. October 23-26, 2023 - Red Ribbon Week
    - iv. October 26, 2023 @ 9:00 a.m. – Pumpkin Run
  - b. Student test results.
  - c. Other
  
8. Kevin Boyer, Business Manager.
  - a. Budget Update.
  - b. Student Activity Balance.
  - c. Food Service Financial.
  - d. Maintenance quarterly expenditure report.
  - e. Transportation Update
  - f. Liquidated Damages update.
  - g. Other
  
9. Troy Heaton, Superintendent/Secondary Principal
  - a. School Update.
    - i. October 16, 2023 – Dixie Tech @ 10:00 a.m. and Army National Guard at 12:30 p.m.
    - ii. October 17, 2023 – Paul Mitchell @ 10:00 a.m.
    - iii. October 18, 2023 – College of Southern Nevada (CSN) @ 10:00 a.m.
    - iv. October 20, 2023 – Utah Tech University @ 10:00 a.m., SUU @ 11:00 a.m., Snow College @ 12:30 p.m.
    - v. October 23, 2023 – Senior Class tour of UNLV
    - vi. October 24, 2023 – Duct Tape Fundraiser.
    - vii. October 25, 2023 – Book Mobile @ 7:00 a.m.
    - viii. October 27, 2023 – Blood Drive & Health Fair – 12:00 p.m.-5:00 p.m.
    - ix. October 30, 2023 – Halloween Carnival @ 3:00 p.m.
  - b. Wellness Fair Update.
  - c. Soccer Program.
  - d. Student test results.
  - e. Other.
  
10. Board Reports.
  - a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

11. Consideration of approval of the September 14, 2023 Regular Governing Board Meeting.
12. Consideration of approval of Vouchers and Stipends:



- a. LUSD9 Payroll Vouchers: 06/2406 and 07/2407.
- b. LUSD9 Vouchers: 1006 and 1007.
- c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of the following staff resignations/retirements/terminations:

Name	Position	Effective Date
Feick, Steve	Athletic Director, Substitute, Softball Coach	10/13/2023

14. Consideration of approval of FY2023/2024 Substitute Personnel per the attached list.

Name	Position	Effective Date
Brown, Shelly	Substitute Teacher & Substitute Aide	10/02/2023
Brown, Steven	Substitute Aide	10/02/2023
Durbin, Rhonda	Substitute Teacher	10/02/2023

15. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, and Stipends per the attached list.

Name	Position	Effective Date
Briggs, Richard	Head Softball Coach	02/17/2024
Briggs, Wayne	Athletic Director	10/14/2023

16. Consideration of approval of donations received by the District per Policy KCD.

- a. Western Tri-State Equipment - \$500 – Sports Sponsorship
- b. Dixie Power - \$1,500 – Sports Sponsorship
- c. America First Credit Union - \$500 – Sports Sponsorship

## **ACTION ITEMS AND/OR DISCUSSION**

- 17. Consideration of approval of Annual Financial Report for FY 2023.
- 18. Discussion regarding Governing Board Self Evaluation per Policy #BAA.
- 19. Discussion regarding Superintendent Annual Evaluation per Policy #CBI.
- 20. Discussion and possible approval of school bus options and other transportation options.
- 21. Consideration of approval of a revision to the Master Calendar by changing graduation from May 22<sup>nd</sup> to May 17<sup>th</sup>.
- 22. Consideration of approval of the Heggerty Phonemic Awareness Curriculum, ELA Supplemental Curriculum, for Beaver Dam Elementary.



23. Consideration approval of a first reading of Policy Advisory #748-762:
  - a. Policy BCB – Board Member Conflict of Interest.
  - b. Police BDA – Board Organizational Meeting.
  - c. Policy BE – School Board Meetings.
  - d. Policy BEDA – Notification of Board Meetings.
  - e. Policy BEDB – Agenda
  - f. Policy CBI – Evaluation of Superintendent
  - g. Policy EBC – Emergencies
  - h. Policy GCG – Part-Time and Substitute Professional Staff Employment
  - i. Policy IHA – Basic Instructional Program
  - j. Policy JFABDA – Admission of Students in Foster Care
  - k. Policy JK – Student Discipline
  - l. Policy JKD – Student Suspension
  - m. Policy JKE – Expulsion of Students
  - n. Policy JLH – Missing Students
24. Consideration of approval of the schools receiving the Mutalink Program provided by the state.
25. Consideration of approval of a request by Laurie Call to waive the liquidated damages fee of \$2500 per the Certified Teacher Contract.  
\*The Employee may request this item be discussed in Executive Session pursuant to ARS § 38-431.03 (A)(1).
26. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

27. News articles about the schools.
28. Upcoming Governing Board Conferences:
  - a. Mohave County Meeting, October 23, 2023.
  - b. ASBA-ASA 66<sup>th</sup> Annual Conference, December 6-8, 2023.
29. School Calendar 2023/2024
30. Football and Volleyball Schedule.
31. Next Meeting – November 9, 2023
32. Policy Regulations & Exhibits per Policy Advisory 748-762:
  - a. Exhibit CBI-EB – Evaluation of Superintendent.
  - b. Exhibit IHA-E – Basic Instructional Programs.
  - c. JRCA-R – Request for transfer records.

## **EXECUTIVE SESSION**

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.



1. Motion to adjourn to executive session.
2. Motion to return to open meeting to vote on items discussed in Executive Session, as needed.

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)